

**BOARD OF FORESTRY AND FIRE PROTECTION**

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## Request for Effectiveness Monitoring Project Proposals

**April 25, 2018**

Effectiveness Monitoring Committee  
California State Board of Forestry and Fire Protection

**The Effectiveness Monitoring Committee (EMC) is seeking project proposals that (1) address one or more of the critical effectiveness monitoring questions identified in the EMC Strategic Plan ([http://bofdata.fire.ca.gov/board\\_committees/effectiveness\\_monitoring\\_committee/mission\\_goals/emc\\_strategic\\_plan\\_december\\_07\\_2017.pdf](http://bofdata.fire.ca.gov/board_committees/effectiveness_monitoring_committee/mission_goals/emc_strategic_plan_december_07_2017.pdf)), and (2) address issues important for California forestlands. The Board of Forestry and Fire Protection (Board) has \$425,000 available to fund EMC projects in the current 2018-19 fiscal year.**

The EMC's Strategic Plan lists multiple critical monitoring questions organized under 11 main themes:

1. Watercourse and lake protection zone (WLPZ) riparian function,
2. Watercourse channel sediment,
3. Road and WLPZ sediment,
4. Mass wasting sediment,
5. Fish habitat,
6. Wildfire hazard,
7. Wildlife habitat: species and nest sites,
8. Wildlife habitat: seral stages,
9. Wildlife habitat: cumulative impacts,
10. Wildlife habitat: structures, and
11. Hardwood values

### Background

The EMC was formed by the California State Board of Forestry and Fire Protection (Board) in October 2014. The goal of the EMC is to establish a collaborative, transparent, and science-based monitoring effort that delivers a physical and ecological process-based understanding of the effectiveness of the California Forest Practice Rules (FPRs) and other forestry-related laws and regulations in maintaining or enhancing water quality, aquatic habitat, and wildlife habitats. The EMC acts as a technical advisory committee to the Board for developing and implementing an effectiveness monitoring program that can provide an active feedback loop to policy makers, managers, agencies and the public. Applicants are encouraged to submit monitoring project proposals that contribute to this active feedback loop. The EMC Charter and Strategic Plan are posted on the EMC web site:

[http://bofdata.fire.ca.gov/board\\_committees/effectiveness\\_monitoring\\_committee/](http://bofdata.fire.ca.gov/board_committees/effectiveness_monitoring_committee/)

### Eligibility and Funding

There are no eligibility restrictions on who may submit effectiveness monitoring proposals and apply for funding. Proposals with matching funds or in-kind contributors are encouraged, but not required.

Proposals that do not require funding but seek to support EMC objectives and be part of the

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effectiveness monitoring program also are encouraged. All funding awards will be distributed through state procurement processes.

### Proposal Format

Projects proposed to date are available as one page project summaries and concept proposals on the EMC web site and in Appendix E of the Strategic Plan, which is available online here: [http://bofdata.fire.ca.gov/board\\_committees/effectiveness\\_monitoring\\_committee/mission\\_goals/emc\\_strategic\\_plan\\_december\\_07\\_2017.pdf](http://bofdata.fire.ca.gov/board_committees/effectiveness_monitoring_committee/mission_goals/emc_strategic_plan_december_07_2017.pdf). Applicants are encouraged to look at these project summaries and concept proposals as examples of what the EMC has accepted in the past. However, please note that the EMC now requires project submittals on specific forms. The required forms are located on the EMC website at **xxxx**

Applicants may submit a one to two-page project summary for initial review using the "Initial Concept Proposal" template found on the EMC web site. If the EMC determines that the concept proposal is relevant, then the group will require a detailed project proposal using the "Full Project Proposal" template. The EMC will use the full project proposal to evaluate and rank the project. The Initial Concept Proposal may be skipped if the applicant would rather complete the extra information found in the Full Project Proposal first. All subheadings on the templates must be filled out, but they may be broken into further subcategories if necessary. Most full project proposals are approximately 5-10 pages, but there is no page minimum or maximum. If the full project proposal is supported by the EMC and funding is requested, a funding proposal must be submitted to the EMC with the "Request for Funding" template before a recommendation for funding will be made.

### Timeline

Full Project Proposals may be submitted at any time, but at a minimum, they will be evaluated by the EMC twice per year in April and October. **In order to be evaluated in April, proposals need to be submitted by March xx. In order to be evaluated in October, proposals need to be submitted by September xx.** Proposals may be reviewed and ranked at other times as needed and appropriate based on the number of proposals before the EMC. Full Project Proposals will be evaluated by the EMC using the ranking criteria and approach outlined in Appendix F of the Strategic Plan. Ranking results will be posted on the EMC web site and project proponents will be notified of the results and receive comments from the EMC.

### Transparency

Transparency is a key goal of the EMC. All proposals and requests for funding, as well as their ranking will be made publicly available on the EMC web site. Final results and data from EMC approved projects will be made available on request. If an EMC member is the principal investigator of a proposed project, the EMC member will recuse themselves from ranking their own project or participating in funding decisions for that project.

### Contact Information

Interested applicants should carefully review the information in this request for proposals and on the EMC web site. To apply, proposals should be mailed or emailed in Microsoft Word or PDF format to:

Matt Dias, Executive Officer  
California State Board of Forestry and Fire Protection  
P.O. Box 944246, Sacramento, CA 94244-2460 Phone:  
(916) 653-8031/Fax: (916) 653-0989  
[Matt.Dias@bof.ca.gov](mailto:Matt.Dias@bof.ca.gov)

Please direct all questions and requests for further information to Matt Dias.

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**Commented [CA1]:** This is probably a question for the EMC: Should we ask for the Request for Funding at the same time as the Full Project Proposal? If they provide us with an Initial Concept Proposal that we find relevant, it seems fair to ask for the funding information along with the full project proposal.

**Commented [CA2]:** While this identifies when the EMC will evaluate proposals, it does not give a deadline for project submittal. It would be helpful to identify a deadline for proposals that will be evaluated in April or October.

**Commented [CA3]:** Another question for the EMC: Should this be our ranking AND funding decision meeting? If this is solely the ranking meeting, should we identify a specific time that funding decisions will be made? What if Initial Concept Proposals are submitted for these meetings?

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**Commented [CA4]:** Just a suggestion and point of discussion for the EMC.

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